

User guide

**Digital form for notification
and reporting of hazard and
accident situations**



Order to Equinor following investigation of the Johan Castberg project

Published: 01 June 2021

Structural safety |
Risk management |

Order to Equinor – management of asbestos risk

Published: 21 May 2021

Working environment |

PSA investigates lifting incident with personal injury on Johan Sverdrup

Published: 14 May 2021

Order to Equinor – Hammerfest LNG – investigation of fire

Published: 22 April 2021



Latest audit reports

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Published: 02 June 2021

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Notify us

- Notification and reporting of hazard and accident situations >
- Whistleblowing >
- Notification of hazards and accidents >
The operator company must ensure immediate and coordinated notification of hazards and accidents to the authorities.
- Whistleblowing >
The ability to blow the whistle on illegal or unethical behaviour ("censurable conditions") at work is an important right in Norwegian labour relations.
- Attachments >
User Guide - Notification of hazards and accidents (PDF) >



Contact us

Contact persons >

Requests for access >

Notify us >



Stay updated

At ptil.no/en/, under "Contact us" at the foot of the opening view, select "Notify us". Then click on "Notification and reporting of hazard and accident situations".

Notify us

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Notification and reporting of hazard and accident situations

[Go to form »](#)

Click on "Go to form"

Notification and reporting of hazard and accident situations

Please register to receive a link to the form

Language for communication with Petroleum Safety Authority Norway

English

Select the relevant language for completing the form and receiving receipt

Work email *

Operator *


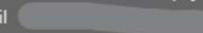
Choose company



I accept that the Petroleum Safety Authority Norway saves my email address for sending a link to the form

The form will be available for editing for 24 hours.

Complete the form and click on "Send link". You will receive an email with a link to the form. You will also receive a log-in code. These emails must not be forwarded to others.

Register - notification of hazard and accident situations

 Ptil Services <noreply@ptil.onmicrosoft.com>
Til  Mon

 Avsenderen noreply@ptil.onmicrosoft.com er fra utenfor organisasjonen.
 Denne meldingen ble sendt med Lav viktighet.

This email is sent to you because you have registered in connection with "Notification of hazard and accident situations". Here is the link to the form. <https://hendelse-dev.azurewebsites.net/>

Use the link received by email to open the form.

This link will be open for 24 hours. The form may be cleared if left idle for more than 60 minutes. You will need to save your work during registration.

When the form has been completed and sent, you will receive an email with the report attached as a PDF file.

Petroleum Safety Authority Norway

Notification and reporting of hazard and accident situations

Enter the code received to log into the form *

Enter the log-in code received by email in order to access the form.

Register incident

The form expires on 3/11/2023 9:19 AM

Time and place Notification/report Incident details Other info Preview

Last saved
3/10/2023 10:51 AM



Operator

Sval Energi AS

Today's date

3/10/2023

Field

Field A

Incident date *

01/03/2023 10:00

Facility type *

Fixed

Send a copy of the incident to

operator@selskap.no

Offshore facility / Land plant *

Facility ABC

Sub-contractors involved in the incident? *

Yes No

Add involved sub-contractors

Type of contractor *

Select

Sub-contractor involved *

Select

Add

Sub-contractor not in the list?

Type of contractor	Sub-contractor involved	
Helikopterselskap	Norsk Helikopter AS	
Dykkeentreprenør	Alcatel Submarine Networks Marine	

Involved Diving Ship: MS Scuba

Next

Enter information about field, facility, incident time, etc. Fields marked * are mandatory.

Select the relevant facility from the list. Where the incident involves a vessel not in the list, include its name in the incident description.

If the incident involves sub-contractors, this information is entered here.

The form will be available to access and edit for 24 hours after your registration.

Enter one email address to receive a PDF receipt for the incident report. The person registering will also receive a receipt.

Select "Notification" or "Report", depending on the severity of the incident.

Register incident

The form expires on 3/11/2023 9:19 AM



Last saved
3/10/2023 10:51 AM



Remember to save your work at regular intervals. The form does not save automatically.

User Guide for completing the form can be found here.

Notification and reporting according to the management regulations (§ 29) *

Notification

Notifications shall be sent in the event of incidents or possible incidents such as situations which

- Have led to or
- Situations which under slightly altered circumstances could have led to

A. Death

B. Serious and acute injury

C. Acute life-threatening illness

D. Serious impairment or discontinuance of safety related functions or barriers, so that the integrity of the offshore or onshore facility is threatened

E. Acute pollution

Report

Report shall be used for hazard and accident situations that are of a less serious or acute nature.

B. Injury

C. Illness

D. Impairment or discontinuance of safety functions or other barriers, so that the integrity of the offshore or onshore facility is threatened

E. Acute pollution

Back

Next

Register incident

The form expires on 3/11/2023 9:19 AM

- Time and place
- Notification/report
- Incident details
- Other info
- Preview

Last saved
3/10/2023 11:55 AM



- Notification
- Report

Description of incident/near-miss *

Describe the incident in as much detail as possible

Write a detailed description of the event.

As far as possible, this description should include where on the facility the incident occurred, what happened and how. If one or more people have suffered personal injury, the number of injured must be included. The potential of the incident should also be described.

Has the incident caused acute pollution? *

Select «Yes» if the incident has led to emissions. This will/can be the case for DFU 1B, DFU 09 A, B and C and DFU 17 A and B. GPS position must also be registered. In the event of acute pollution, a notification is automatically also sent to the Norwegian Coastal Administration, the Norwegian Environment Agency and the Norwegian Petroleum Directorate.

Yes No

GPS position in the event of acute pollution *

58° 54' 51.48" N, 5° 43' 43.10" E

If the incident has led to acute pollution, the GPS position must be entered. A copy of the form will then be sent automatically to the Norwegian Coastal Administration, the Norwegian Environment Agency and the Norwegian Petroleum Directorate (NPD) on submission.

Select the right Defined Situations of Hazard and Accident (DSHA) to categorize the incident.

DSHA *

DFU03A Brønnhendelser

Immediate measures implemented

Describe measures implemented (if any)

Back Next

Register incident

Time and place — Notification/report — Incident details — Other info

Is this an incident caused by electricity (electrical incident)? *

- Yes
 No

If the incident is caused by electricity, information about that is entered here.

Provide information about the electrical incident

Voltage Type *

- Alternating current (AC)
 Direct current (DC)

System Voltage *

Please complete the Trigger Current field if "Overcurrent protection (A)" or "Ground-fault protection (mA)" is selected


Distribution System *

- IT System
 TN System
 TT System
 Unknown


Enter milliamps (mA) or amps (A) in numbers between 1 and 1000.

Was upstream protection triggered? *

- Yes
 No
 Unknown

Type of protection * 

- Overcurrent protection (A)
 Ground-fault protection (mA)
 Unknown
 Other

Trigger Current * 

Enter number

Arcing incident *

- Yes
 No
 Unknown

PPE level at the scene of the incident *

Select

Extent of damage *

- Personal injury
 Material damage

Activity being pursued when the incident occurred *

Select

Personnel involved *

- Yes
 No

Type of personnel

- Electrician
 Other personnel

What protective equipment was used by the personnel? *

Enter protective equipment used, or write Unknown:

Assumed cause of the incident *

Enter assumed cause, or write Unknown

Back

Next

Register incident

The form expires on 4/25/2023 1:03 PM

Last saved 4/24/2023 11:05 AM

- Time and place
- Notification/report
- Incident details
- Other info
- Preview



- Notification
- Report

Other Information *

- Emergency response organisation activated
- Personnel mustered
- Production/activity shutdown i
- Drilling/well operations stopped
- The area is cordon off and evidence secured

Yes / No

- Yes No
- Yes No
- Yes No
- Yes No
- Yes No

Others you have notified of the incident *

- No others notified
- Police
- Norwegian Coastal Administration
- Civil Aviation Authority of Norway
- Norwegian Radiation and Nuclear Safety Authority
- Norwegian Maritime Authority
- Fire brigade (onshore plants only)
- Ambulance (onshore plants only)
- NOFO
- JRCC south or north

Check the relevant boxes when and if others have been notified of the incident.

In the event of a production shutdown/cessation of activity, a copy of the incident will be forwarded automatically to the NPD. The operator must consider whether this should also be reported to the NPD in accordance with section 79a of the petroleum regulations. Select "No" if there is no production on your facility.

- Back
- Review

Review the hazard and accident report

Submitted: 3/10/2023 12:25 PM
Incident time: 3/1/2023 10:00 AM
Type of Incident: Varsel
Operator: Sval Er
Field: Field A
Facility type: FAST
Offshore facility / Land plant: 15/9-E
Sub-Contractors involved: Norsk | Alcatel
Involved Diving Ship: MS Sci
Description of incident/near-miss: Beskriv
Has the incident caused acute pollution? Yes
GPS position in the event of acute pollution: 58° 54'
DSHA: DFU03
Electrical Incident: Yes
Voltage Type: Alterna
System Voltage: 500-10
Distribution System: TN Sys

A summary is provided for checking before the form is submitted.

Was upstream protection triggered? Yes
Type of protection: Overcurrent protection (A)
Trigger Current: 36
Arcing incident: Yes
PPE level at the scene of the incident: PPE 2
Extent of damage: Personal injuries
Material damages
Activity being pursued when the incident occurred: Fuse replacement
Type of personnel: Electrician
What protective equipment was used by the personnel? No protective equipment
Assumed cause of the incident: No protective equipment
Emergency response organisation activated: No
Personnel mustered: Yes
Production/activity shutdown: Yes
Drilling/well operations stopped: No
The area is cordoned off and evidence secured: No
Notified by operator: Kystverket
Luftfartstilsynet
Other measures implemented:

In order to share the text internally before submission, it is possible to request a draft of the information entered in the form.

Shall we send you a draft email? x

Cancel Send draft

Back Send draft Submit form



Voltage Type:	Alternating current (AC)
System Voltage:	500-1000 V
Distribution System:	TN System
Was upstream protection triggered?	Yes
Type of protection:	Overcurrent protection (A)
Trigger Current:	36
Arcing incident:	Yes
PPE level at the scene of the incident:	PPE 2
Extent of damage:	Personal injuries Material damages
Activity being pursued when the incident occurred:	Fuse replacement
Type of personnel:	Electrician
What protective equipment was used by the personnel?	No protective equipment
Assumed cause of the incident:	No protective equipment
Emergency response organisation activated:	No
Personnel mustered:	Yes
Production/activity shutdown:	Yes
Drilling/well operations stopped:	No
The area is cordon off and evidence secured:	No
Notified by operator:	Kystverket Luftfartstilsynet
Other measures implemented:	

Notification and reporting of hazard and accident situations

The form has been submitted.

You will soon receive an email with a copy of the submitted data.

You can safely close this tab.

After submitting the form, you will receive a receipt by email.

Do you want to send in the form? ×

Cancel

Submit form

Back

Send draft

Submit form

